



Superior Court of California, County of El Dorado

PUBLIC NOTICE* **RE: REDUCED CLERK'S OFFICE HOURS**

Effective ***Tuesday, September 28, 2021***, all Superior Court of California, County of El Dorado (Court) branches will reduce service hours for the clerk's offices and telephones to 8:00 a.m. to 3:00 p.m. from the current service hours of 8:00 a.m. to 4:00 p.m. The Court finds this action necessary due to constraints on its resources that impacts the Court's ability to provide services.

As alternatives to in-person clerk's office visits, there are various remote options for conducting court business, as summarized below:

- **Drop boxes** - Are located on the outside of each Court facility for filing papers or submitting payments 24 hours per day. Pursuant to California Rules of Court, rule 2.210(b) any document deposited in a court's drop box up to an including 4:00 p.m. on a court day is deemed to have deposited for a filing on that day.
- **Online options** – Court users may access case information, fax file documents, and make certain traffic and criminal payments online. For more information visit www.eldoradocourt.org.

Comments may be submitted to Court-Admin@eldoradocourt.org.

*Government Code section 68106 requires trial courts to provide notice to the public at least 60 days before closing any courtroom or closing or reducing the hours of clerks' offices by conspicuous posting within its facilities and on its public website.