# 23<sup>rd</sup> Annual AB 1058 Child Support Training Conference WORSKHOP DESCRIPTIONS

## Preconference TUESDAY, AUGUST 27, 2019

**7:00–8:00 am Breakfast** (Only for AB 1058 PAO attendees)

#### 8:00 am-12:00 pm

AB 1058 Primary Assignment Orientation (For Child Support Commissioners only)

Presentations by Hon. Kimberly E. Parker & Hon. Patti C. Ratekin

This course will help you develop decision-making and calendar management skills through the study of hypothetical cases, mini-lectures, and problem-solving exercises. Topics include: calendar and case management; dealing with self-represented litigants; access and fairness; attorney fees; and spousal support. This course, in conjunction with the New Child Support Commissioners' Orientation, is designed to meet the education requirements and expectations of rules 10.462(c)(1)(B) and 10.462(c)(4) of the California Rules of Court pertaining to a subordinate judicial officer's primary assignment for those Commissioners whose assignment is exclusively AB 1058 proceedings. This course also satisfies the requirements of rule 10.463(a) pertaining to a family law assignment.

**Teaching style:** Teaching through a combination of lectures, hypos, and interactive quizzes. **Target audience:** Open to new Child Support Commissioners and experienced commissioners new to an AB 1058 assignment whose assignment is exclusively AB 1058 proceedings. Those commissioners with a family law assignment that include non-AB 1058 proceedings should contact Center for Judicial Education & Research (CJER) for other required courses information. [MCLE credit: 3.75 hours/CFLS Credit: 3.75 hours, Child Support; Rule 10.462, Primary Assignment Orientation requirement]

#### 12:00-1:00 pm

Lunch (Only for AB 1058 PAO attendees continuing to the New CSCs' Orientation class)

## 1:00-5:00 pm (CONCURRENT SESSIONS)

New Child Support Commissioners' Orientation (For Child Support Commissioners only) Presentations by Hon. Adam Wertheimer, Hon. Rebecca L. Wightman & Ms. Anna L. Maves A "primer" for AB 1058 commissioners who are relatively new to the assignment. Got questions? We have answers. You will learn about the unique characteristics of the assignment and associated mandatory requirements; the roles and relationships between the Court, Judicial Council staff and Department of Child Support Services (DCSS); and the many resources available, as well as practical tips for handling your calendars. Teaching style: Interactive course.

**Target audience:** Open to new Child Support Commissioners or those who have joined the AB 1058 program since the 22nd Annual AB 1058 Training Conference (November 13-16, 2018). [MCLE credit: 3.75 hours/CFLS credit: 3.75 hours, Child Support]

**New Family Law Facilitators' Orientation** (For Family Law Facilitators only)

Presentations by Ms. Frances P. Henderson, Lollie A. Roberts & Ms. Fariba R. Soroosh A "primer" for family law facilitators who are relatively new to the job. Got questions? We have answers. You will learn about the unique characteristics of the job and associated mandatory requirements; the roles and relationships between the Court, Judicial Council staff and Department of Child Support Services (DCSS); and the many resources available, as well as practical tips for assisting self-represented litigants.

**Teaching style:** Interactive course.

**Target audience:** Open to new Family Law Facilitators or those who have joined the AB 1058 program since the 22<sup>nd</sup> Annual AB 1058 Training Conference (November 13-16, 2018). [MCLE credit: 3.75 hours/CFLS credit: 3.75 hours, Child Support]

5:00–7:00 pm Preconference Registration

## Main Conference WEDNESDAY, AUGUST 28, 2019

7:00 am-5:00 pm Conference Registration

7:00-8:30 am Breakfast

8:30-9:15 am

**Plenary Sessions: Welcomes and Updates** 

Welcomes from Hon. Kevin C. Brazile, Hon. Thomas Trent Lewis & Ms. Charlene Depner Updates from Ms. Anna L. Maves & Ms. Kristen Donadee

Opening/Welcoming remarks from the Superior Court of Los Angeles County Presiding Judge and Supervising Family Law Judge and Judicial Council's Center for Families, Children & the Courts' Director. Updates on child support program and policy on judicial branch and DCSS initiatives.

Target audience: Open to all attendees.

#### 9:30-10:30 am

#### Plenary Session: Transforming Child Support Services; Transforming Lives

Presentation by Ms. Heather MacCallum Hahn, PhD, MPP

Three core principles--economic success, power and autonomy, and being valued in the community—can dramatically increase mobility from poverty. Drawing on evidence from behavioral science and research with fathers paying child support, she will explore how applying these core principles to the child support system can improve compliance with child support orders, increase earnings for noncustodial parents, improve mental health for parents and children, and improve social, emotional, cognitive, and economic outcomes for children.

**Teaching style:** Combination lecture/ discussion/question and answer.

Target audience: Open to all attendees.

[MCLE credit: 1.00 hour/CFLS credit: 1.00 hour, Child Support]

10:30-10:45 am

**General Break** (Coffee/tea refresh provided)

#### 10:45 am-12:00 pm

#### Plenary Session: Case Law and Legislative Updates

Presentations by Hon. Pennie L. McLaughlin, Hon. Becky Rasmason, Ms. Patty Rich & Ms. Fariba R. Soroosh

An overview of the past year's cases and legislation relevant to Commissioners and Family Law Facilitators alike, presented in a fun and informative format.

**Teaching style:** Combination of lecture and interactive.

Target audience: Open to all attendees.

[MCLE credit: 1.25 hours/CFLS credit: 1.25 hours, Child Support]

#### 12:00-1:30 pm

#### California FLF Association Luncheon AND General Luncheon

## 1:30-3:00 pm (CONCURRENT SESSIONS)

#### AB 1058 Timekeeping

Presentations by Mr. John Henzl & Ms. Anna L. Maves

Accurate timekeeping is essential to ensuring that staff working on the AB 1058 grant are complying with federal grant requirements. At this session, the AB 1058 Program Manager will discuss and field questions regarding the Judicial Council timekeeping policies and share best practices. Participants will gain a firm understanding of how to identify reimbursable IV-D activities and accurately report time working on the AB 1058 Grant.

**Teaching style:** Combination lecture/question and answer.

**Target audience:** Open to all attendees.

#### Bringing Up Baby: Making Parentage Determinations in the 21st Century

Presentations by Hon. Sharon L. Kalemkiarian & Hon. Erin M. Childs

This workshop will give judicial officers the essential analytic tools to make parentage determinations, and to resolve competing claims of parentage. We will explore the policies behind California's parentage law, along with the newly revised parentage statutes. Participants are encouraged to come ready to "problem solve" the sometimes puzzling combination of parentage claims.

**Teaching style:** Combination lecture/ discussion/question and answer.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS Credit: 1.50 hours, Parentage]

#### Contempt Procedure in the AB 1058 Court

Presentations by Hon. Norma Castellanos Perez

Using live demonstrations, participants will review the required procedures and relevant law in contempt proceedings. The session also will include a discussion of how the recent Final Rule from the federal Office of Child Support Enforcement impacts the child support contempt process.

**Teaching style:** Combination of lecture and interactive.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

3:00-3:30 pm

**General Break** (No refreshments provided)

## 3:30–5:00 pm (CONCURRENT SESSIONS) Child Support Commissioners' Roundtable

Facilitated by Hon. Angela Villegas

This course provides the opportunity for Child Support Commissioners to discuss current legal and policy issues relating to governmental child support cases and the Title IV-D child support program.

**Target audience:** Open to current Child Support Commissioners only. [No MCLE/CFLS credits are given]

#### **Ethics and Self-Represented Litigants**

Presentations by Hon. Mark Juhas & Ms. Bonnie Hough

Did you know that there are ethical and court rules that are designed to ensure that people are both treated fairly and feel that they are treated fairly in a neutral court? Learn how the rules for judges and court staff regarding self–represented litigants affect you. Without both the reality and perception of neutrality, there can be real problems with enforcement. This course provides practical strategies so that litigants feel that the system, including the child support agency is fair and neutral. It will also provide tips on how to communicate with litigants and court staff to promote a productive and professional environment.

**Teaching style:** Combination of lecture and interactive.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Ethics]

#### Family Law Facilitators' Roundtable

Facilitated by Ms. Lollie A. Roberts & Ms. Fariba R. Soroosh

This course provides the opportunity for attorneys working in the Family Law Facilitator program to discuss current legal and policy issues relating to governmental child support cases and the Title IV-D child support program.

**Target audience:** Open to current Family Law Facilitators and attorneys working in Family Law Facilitator Offices only.

[No MCLE/CFLS credits are given]

### Paralegals' Roundtable

Facilitated by Ms. Miriam Gaeta & Ms. Evelina Nishizawa

This course provides the opportunity for paralegals to share best practices in their counties and to discuss current issues relating to governmental child support cases and the Title IV-D child support program.

**Target audience:** Open to current Paralegals only.

[No MCLE/CFLS credits are given]

#### 5:30-8:00 pm

#### **California FLF Association Board Meeting**

Facilitated by Ms. Lollie A. Roberts

**Target audience:** Open to all CFLFA members and prospective members.

#### THURSDAY, AUGUST 29, 2019

#### 6:30 am

#### **Optional Beginning Yoga**

Led by Mr. Gary Slossberg

You might know how to modify child support and determine arrears, but can you go from Child's Pose to Downward Dog to Warrior 2. Whether you can or can't, take part in this beginner's yoga session. No prior experience necessary. Just wear comfortable clothes, bring a towel or yoga mat, and be prepared to sweat. Namaste.

#### **Optional Group Walk**

Coordinated by Ms. Lollie A. Roberts

Start your day off right! Exercise, manage your stress, and meet others in the child support program for a morning walk. Meet at 6:30 a.m. in the hotel lobby with other interested people, wearing suitable clothes and shoes. The route is urban.

7:00 am-3:00 pm Conference Registration

7:00-8:30 am Breakfast

## 8:00 am-4:00 pm (All-Day Track) \*AB 1058 Court Clerks' Training

Presentations by Ms. Marisol Alcantar, Mr. Zeke A. Armenta, Ms. Kathryn Cupps, Ms. Anna L. Maves, Ms. Sherri Rippetoe, Mr. Gary Slossberg & Ms. Cynthia Thompson This course is an all-day track and is designed for clerks and others interested in the processing of court documents related to the Department of Child Support Services cases. Using written materials, it will provide an overview of the process of receiving and filing documents processed in the clerk's office. This course will cover governmental forms and related family law forms used in the court process as well as the court rules and codes that apply to them. Other topics that will be covered in depth will include processing of interstate cases under the Uniform Interstate Family Support Act (UIFSA), registration of orders within California, taking minutes of court proceedings, and handling objections to commissioners. This training is specifically designed to meet the 6-hour minimum requirement (Cal. Rules of Court, Rule 5.355) and attendees must attend the entire training to complete the requirement.

**Teaching style:** Combination of lecture and interactive. **Target audience:** Primarily designed for court clerk staff but open to all.

[No MCLE/CFLS credits are given]

## 8:30 am-4:00 pm (All-Day Track) AB 1058 Administration and Accounting

Presentations by Ms. Anna L. Maves, Ms. Cheryl Pender, Ms. Danielle M. Sexton, Mr. Abutaha Shaheen, Mr. Colin Simpson & Mr. Michael L. Wright

The administration and accounting training is an all-day track. The session is a beginner course and will focus on fundamentals of grant contract and financial reporting compliance and administration, updates to the financial reporting for fiscal year 2019-2020, and other substantive procedural components. The session will include an AB 1058 budget update by the Judicial Council AB 1058 Child Support Program Manager. By the end of this session, participants will be able to implement the procedural changes necessary to facilitate the reporting and payment process.

**Teaching style:** Combination of lecture and interactive.

**Target audience:** Primarily designed for individuals new to the program and those individuals with less than five years' involvement in grant accounting.

[No MCLE/CFLS credits are given]

## 8:30–10:00 am (CONCURRENT SESSIONS) Boots on the Ground UIFSA

Presentations by Ms. Leah Boucek & Ms. Shannon Richards

Learn the nuts and bolts of UIFSA case processing, from start to finish! This workshop will help familiarize you with the required forms, their functions and terminology related to UIFSA and Hague Convention applications. We'll discuss initial pleadings, including how they are different from intrastate cases, as well as registration packages. We'll look at the confidential Personal Identification Form and how some courts are processing these, so they are not contained in the public access file. We'll explore when these documents are served on the parties and when they are not – and why. We'll explore the law and explore choice of law issues, establishing parentage by declaration and what to do if you don't have a copy of the parentage declaration and whether a document must be notarized or simply attested to. We will also discuss best practices as well as requirements surrounding telephonic appearance by non-resident parties.

**Teaching style:** Combination lecture and interactive.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

#### Ethics in the Family Law Facilitator's Office

Presentations by Ms. Kathleen Dixon & Ms. Lollie A. Roberts

Through the use of hypotheticals, this workshop will discuss how to identify, handle and avoid some of the most common ethical challenges facing staff in the Family Law Facilitator's Office. Discussion will address solutions to common ethical issues for both small (one attorney) and large (two or more attorneys) Family Law Facilitator Offices.

**Teaching style:** Large and small group discussion using hypotheticals with direct reference to various rules.

**Target audience:** Attorneys and paralegals working in Family Law Facilitator's Offices. [MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Ethics]

#### **Guideline Calculation and Certification for Commissioners**

(Priority given to Commissioners; waitlist available for FLF staff) (Limited to 30 only)

Presentations by Hon. David E. Knowles, Hon. Terrie E. Roberts, Hon. Adam Wertheimer & Hon. Rebecca L. Wightman

This course will satisfy the contractual requirement for all Child Support Commissioners to be certified in their use of the DCSS Guideline Calculator and will provide an opportunity to practice running guideline calculations for several hypothetical scenarios. Laptops to be provided by the Judicial Council.

**Teaching style:** Combination lecture and interactive.

Target audience: Priority given to Commissioners; waitlist available for FLF staff.

9:35-9:40 am
Court Clerks Break (Coffee/tea refresh provided)

10:00–10:30 am

General Break (Coffee/tea refresh provided)

## 10:30 am–12:00 pm (CONCURRENT SESSIONS) AB 2684: California's New Rules for Establishing Parentage

Presentations by Hon. Angela Villegas, Ms. Kristen Donadee & Ms. Kyla Kuryllo Since 1995 California has operated the Paternity Opportunity Program, a voluntary program for an unmarried mother and biological father to establish legal paternity. In September 2018, California passed legislation, Assembly Bill 2684, Parent and Child Relationship, which enacted provisions of the Uniform Parentage Act (UPA) of 2017. AB 2684 and (pending) AB 1817 seek to make the UPA gender neutral, removing most references to a "mother" and "father," except where necessary to maintain the meaning of the code. Additionally, effective January 1, 2020, the voluntary acknowledgement of paternity program officially becomes the Parentage Opportunity Program (POP), providing same sex parents the opportunity to administratively establish parentage. We will share the new POP form, training, and discuss in depth the new rules regarding set asides or challenges to a POP.

**Teaching style:** Lecture.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

#### **Guideline Calculation and Certification for Commissioners (REPEAT)**

(Priority given to Commissioners; waitlist available for FLF staff) (Limited to 30 only)

Presentations by Hon. David E. Knowles, Hon. Terrie E. Roberts, Hon. Adam Wertheimer & Hon. Rebecca L. Wightman

This course will satisfy the contractual requirement for all Child Support Commissioners to be certified in their use of the DCSS Guideline Calculator and will provide an opportunity to practice running guideline calculations for several hypothetical scenarios. Laptops to be provided by the Judicial Council.

**Teaching style:** Combination lecture and interactive.

**Target audience:** Priority given to Commissioners; waitlist available for FLF staff.

#### Legal Self-Help Webinar Workshops-A New Way to Deliver Facilitator Services

Presentations by Ms. Lidia Q. Almaguer & Ms. Joanna Renteria

This presentation will go over the implementation of Webinars by the Superior Court of Ventura County developed to assist Self Represented Litigants through technology who are unable to attend walk-in services because of distance, time constraints or work schedule. Information regarding development, implementation and success of webinar services will be discussed in detail.

**Teaching style:** Combination of PowerPoint presentation, video demonstration and live handson demonstration.

**Target audience:** Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

10:40-10:45 am

**Court Clerks Break** (No refreshments provided)

11:45 am-1:00 pm

**Court Clerks and Admin and Accounting Luncheon** 

12:00–1:30 pm General Luncheon

## 1:30-3:00 pm (CONCURRENT SESSIONS)

### Income Determination—Calculating Child Support

Presentations by Hon. Erin M. Childs & Hon. Scott P. Harman

This course will introduce new or less experienced professionals to the basic concepts of child support, including the statutes that control this area and the cases that interpret the statutes.

**Teaching style:** Primarily lecture plus audience participation through KeyPoint.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

## **Mediating Child Support Disputes**

Presentations by Ms. Jeniffer B. Alcantara, Ms. Natalie Keller, Ms. Nina Magno & Mr. Alfonso Martinez

Research shows that child support agreements generally lead to better compliance with orders, which means a more consistent source of income for children and their families. Yet, being able to help parties reach an agreement is no easy task. This workshop will provide participants with an opportunity to practice mediation skills through hypothetical scenarios, using some of the techniques taught at the Straus Institute for Dispute Resolution.

**Teaching style:** Combination lecture and interactive.

Target audience: Open to all attendees.

#### Understanding Military and Veteran Issues in AB 1058 Cases

Presentations by Hon. Adam Wertheimer & Col. Sarah Schaffer

An examination of the unique issues that arise when an AB 1058 case involves either an active duty, reserve, retired, disabled or former military servicemember and the special rules that apply. The presenters will endeavor to give judicial officers and attorneys insight into how to properly handle these cases and provide understanding of the Servicemember's Civil Relief Act, military and veterans' pay and benefits and other unique aspects of having a case involving a current or former servicemember.

**Teaching style:** Combination lecture and interactive.

**Target audience:** Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

2:00-2:15 pm

Court Clerks' Break (No refreshments provided)

3:00-3:30 pm

**General Break** (No refreshments provided)

3:15-3:30 pm

**Court Clerks' Break** (No refreshments provided)

## 3:30-5:00 pm (CONCURRENT SESSIONS)

#### **CSC Best Practices**

Presentations by Hon. Paula Coleman & Hon. Jeri Hamlin

Come share your thoughts on the best practices for commissioners handling title IV-D child support cases. Topics will include required findings for specific types of orders, standards for deviating from guideline support, considerations when granting hardships, specialty calendars, and calendar management.

**Teaching style:** Combination lecture and interactive.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

#### Income Determination—Advanced

Presentations by Hon. Erin M. Childs & Hon. Scott P. Harman

This course will involve a roundtable discussion approach to various complex hypothetical scenarios. Scenarios will cover a wide spectrum of issues facing most Child Support Commissioners and Family Law Facilitators.

**Teaching style:** Interactive.

**Target audience:** Open to all but geared to those with substantial experience.

#### **Vicarious Traumatization & Self-Care**

Presentation by Ms. Martha "Marrta" Daggett

This course is an introduction to the topic of vicarious trauma. It is intended to help court staff understand what vicarious trauma is, recognize the signs of vicarious trauma, and learn strategies to help address vicarious trauma. Course objectives also will include discussing brain development and how trauma affects the brain, identifying types of trauma and how each differs, describing the impact on those that work with/or around trauma, recognizing the effects of vicarious trauma, and discussing a variety of self-care strategies.

**Teaching style:** Very interactive game, lecture, fun video clips.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Competence Issues]

#### FRIDAY, AUGUST 30, 2019

#### 6:30 am

#### **Optional Beginning Yoga**

Led by Mr. Gary Slossberg

You might know how to modify child support and determine arrears, but can you go from Child's Pose to Downward Dog to Warrior 2. Whether you can or can't, take part in this beginner's yoga session. No prior experience necessary. Just wear comfortable clothes, bring a towel or yoga mat, and be prepared to sweat. Namaste.

7:00-8:30 am Breakfast

## 8:30–10:00 am (CONCURRENT SESSIONS) AB 1058 from the Perspective of Tribal Members

Presentations by Hon. Abigail Abinanti, Hon. Amy Pellman & Ms. Jennifer J. Burgess Historically, government institutions, and courts in particular, have had a poor track record in their treatment of tribal members. Unsurprisingly, this legacy of mistreatment coupled with the biases that continue to persist today lead to some tribal members lacking faith in the court system. This workshop aims to improve participants' cultural competencies as they relate to tribal members in the child support program as well as to delve into the tribal norms and traditions that might impact one's expectations of AB 1058 courts and services.

**Teaching style:** Combination lecture and interactive.

**Target audience:** Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Recognition and Elimination of Bias in the Legal Profession and Society]

### Assessing Your Court's Facilitator Program-Tools to Help You Plan for the Future

Presentation by Ms. Melanie Snider

This workshop offers attendees the opportunity to perform a self-assessment of their court's facilitator program to assure that they are able to offer the best service possible. We will use a planning tool that was designed to connect a wide range of initiatives within the Judicial Branch and to intentionally develop systems to interconnect the larger court system with the Family Law Facilitator's office. Come learn how the self-assessment tool can be used to bring your critical court partners to the table and assess and develop innovative practices and solutions for supporting the litigants seeking the assistance of the Family Law Facilitator's Office.

**Teaching style**: Interactive, collaborative session.

Target audience: Attendees who are interested in innovation and quality service delivery in

Self-Help Programs

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

#### 8:30-12:00 pm

#### Qualifying Ethics (7th Cycle) QE7 Core Course

(For Judicial Officers and Child Support Commissioners only)

(Limited to 35 only) (30-minutes break)

Presentations by Hon. Maria Puente-Porras & Hon. Terrie E. Roberts

This course covers a wide array of judicial ethics issues and is required for judges and subordinate judicial officers who participate in the Judicial Council's CJP Defense Master Insurance Program. The class is structured using Rothman's eight pillars of being a judge, which uphold the central principle of being a judge- "to maintain the utmost integrity in decision making."

**Teaching style:** Combination of lecture and hands-on.

**Target audience:** Open to Child Support Commissioners and judicial officers only.

[MCLE credit: 3.00 hours/CFLS credit: 3.00 hours, Ethics]

#### 10:00-10:30 am

**General Break** (Coffee/tea refresh provided)

## 10:30 am-12:00 pm (CONCURRENT SESSIONS)

#### **DCSS Presents**

Presentations by Ms. Sultana Blair, Ms. Kristen Donadee & Ms. Lara Racine

This workshop will focus on DCSS program initiatives.

**Teaching style:** Combination lecture/question and answer.

**Target audience:** Open to all attendees.

#### Tax Law 101 for the Child Support Professional

Presentations by Hon. Pennie McLaughlin & Mr. Gary Slossberg

Changes in the federal tax code with the recent passage of the 2017 Tax Cuts and Jobs Act have led to considerable confusion in determining their impacts on the calculation of child support. New provisions affecting tax credits, deductions, and the taxability of spousal support are among the several changes of which commissioners, attorneys, and other child support professionals should be aware. Starting with the basics and moving on to more complex provisions, participants will learn through interactive activities about both the changes that most impact child support calculations and how they are incorporated into the DCSS guideline calculator, including how to calculate the Qualified Business Income Deduction amount.

**Teaching style:** Combination lecture and interactive.

Target audience: Open to all attendees.

[MCLE credit: 1.50 hours/CFLS credit: 1.50 hours, Child Support]

This program has been approved for Minimum Continuing Education (MCLE) by the State Bar of California and for legal specialist educational credit in Family Law by the California Board of Legal Specialization. All listed meals and breaks are included in your registration.

<sup>\*</sup> Will satisfy rule 5.355 requirement.