



# SUPERIOR COURT OF CALIFORNIA COUNTY OF MONTEREY

240 Church Street • Salinas, California 93901 • (831) 775-5400

May 30, 2012

Ms. Jody Patel  
Interim Administrative Director of the Courts  
Judicial Council of California - Administrative Office of the Courts  
455 Golden Gate Avenue, 5th Floor  
San Francisco, California 94102-3688

Dear Ms. Patel:

Pursuant to the requirements of Government Code section 68106, Monterey County Superior Court (the Court) is providing sixty day notice of the Court's Executive Committee decision to reduce the Clerk's Office hours for the public filing windows, Self-Help Center services and telephones. The changes in the Clerk's Office hours will not affect the courtroom calendars or schedules.

Effective July 30, 2012, the Court's public service hours will be as follows:

*Salinas, Marina and Monterey Divisions	Monday-Friday, 8:00 a.m. to 2:00 p.m.
*King City Division	Tuesday-Friday, 8:00 a.m. to 2:00 p.m. Closed Mondays

*\*except on all state recognized holidays*

The Court has implemented numerous reduction measures over the past four years in an effort to absorb continuing state funding reductions while making efforts to minimize negative impact to access to court services. Unfortunately, the Fiscal Year 2012 – 2013 state budget presents additional funding reductions to trial courts. The Court has worked diligently to streamline and automate processes, reduce operational expenses by renegotiating contracts, implementing additional procurement restrictions, restructuring and consolidating divisions and has also offered a Voluntary Separation Incentive Program resulting in an additional 10% decrease of the workforce. Unfortunately, the Monterey County Superior Court cannot continue to operate with full daily public access and also maintain appropriate paperwork processing times for orders, judgments and other documentation filed with the Court.

A copy of the Court's notice to the public is attached to this letter and will be posted on the Court's public website at: [www.monterey.courts.ca.gov](http://www.monterey.courts.ca.gov). Pursuant to California Rules of Court 10.620(f)(6), the Court has also released the public notice to the local media, bar association, district attorney, public defender, county counsel, and law enforcement agencies.

Sincerely,



Hon. Timothy P. Roberts  
Presiding Judge



Connie Mazzei  
Court Executive Officer



**SUPERIOR COURT OF CALIFORNIA,  
COUNTY OF MONTEREY**

---

**PUBLIC NOTICE\***

---

**REDUCED CLERK'S OFFICE HOURS**

**EFFECTIVE MONDAY, JULY 30, 2012**

Effective Monday, July 30, 2012, all Monterey County Superior Court branches will reduce service hours for the public filing windows, Self-Help Center services and telephones as noted below. The changes in public service hours will not affect the courtroom calendars or schedules.

**Salinas, Marina and Monterey  
Branches**

**Monday-Friday, 8:00 am to 2:00 pm\*\***

**King City Branch**

**Tuesday-Friday, 8:00 am to 2:00 pm\*\*  
Closed Mondays**

Due to the catastrophic reductions in funding, Monterey County Superior Court has implemented numerous reduction measures, including downsizing the Court's workforce in order to operationalize four years of continuing and deepening state funding cuts resulting in a cumulative 24% reduction to trial court funding to-date. Trial courts will receive additional funding reductions in Fiscal Year 2012-2013.

Document drop boxes are located outside each Clerk's Office for filing papers or submitting payments. Pursuant to California Rules of Court, rule 2.210(b) any document deposited in a court's drop box up to and including 4:00 pm on a court day is deemed to have been deposited for filing on that day.

Comments may be submitted to [mediainfo@monterey.courts.ca.gov](mailto:mediainfo@monterey.courts.ca.gov)

\*Government Code section 68106 requires trial courts to provide notice to the public at least 60 days before closing any courtroom or closing or reducing the hours of clerks' offices by conspicuous posting within its facilities and on its public website.

\*\*Except on all state recognized holidays. A complete list of holidays may be found on the Court's public website at: [www.monterey.courts.ca.gov](http://www.monterey.courts.ca.gov)