

Session A- Mini Trainings: Various Collections and Distribution Related Topics

May 17, 2023

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Legislative Process

- How legislation impacts distribution
- Local implementation process

Collections Reporting Process

- Processing vacated court-ordered debt
- Court-Ordered Adjustments and Discharge from Accountability

Revenue Distribution

- Training history
- Resources

Completing TC-31 form

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PRESENTERS:

Orange County Superior Court
Shunna Austin, Collections Program Officer
Jennifer Zamora, Administrative Analyst

**Orange County Probation
Department**
Wilmar Zapata
Accountant / Auditor II

San Bernardino Superior Court
Camille Valverde, Management Analyst

State Controller's Office

**Local Government Programs
and Services Division:**
Marieta Delfin, Supervisor

Judicial Council

Governmental Affairs:
Morgan Lardizabal, Legislative
Advocate

Funds and Revenues:
Maria Lira, Senior Analyst
Don Lowrie, Fiscal Analyst

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Franchise Tax Board: Subject Matter Experts

<p>Interagency Intercept Collections:</p> <p>Rikki Saldana, Program Supervisor</p> <p>Alaina Andrews, Program Manger</p>	<p>Court-ordered Debt Collections:</p> <p>Lorena Benavidez, Program Supervisor</p> <p>Crystal Berrian, Program Manager</p>
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 **Legislative Cycle**
Morgan Lardizabal, OGA

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State Legislative Overview

- Two Chambers

<p> Senate</p> <ul style="list-style-type: none"> 40 members Toni Atkins - President pro Tempore Average 768 bills/year 	<p> Assembly</p> <ul style="list-style-type: none"> 80 members Anthony Rendón - Speaker Average 1,492 bills/year
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THE LIFE CYCLE OF LEGISLATION *From Idea into Law*

Legislative Process
How a bill becomes a law

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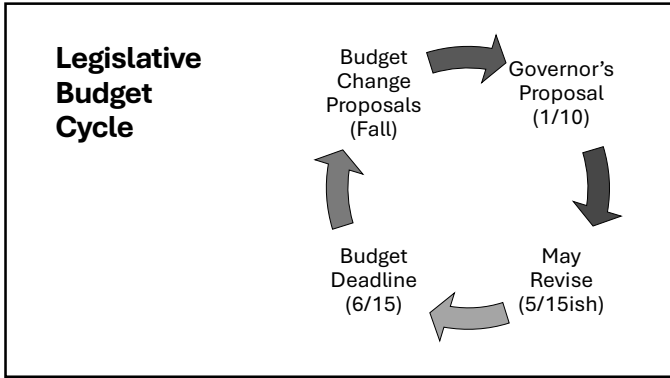
How a bill becomes a law

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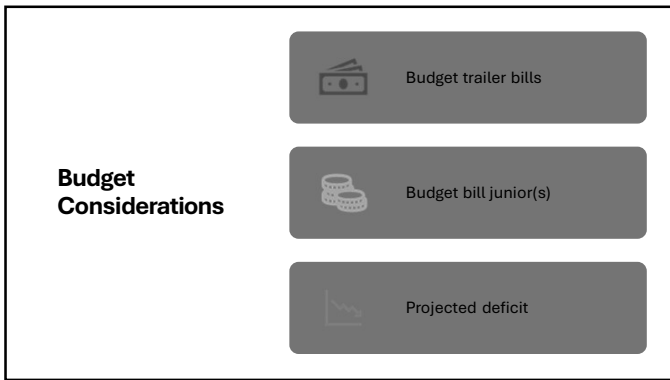
Legislative Calendar - 2023

- Important Dates:
 - First house floor deadline (6/2)
 - Budget deadline (6/15)
 - Final day for (second house):
 - Policy committees (7/14)
 - Fiscal committees (9/1)
 - Floor votes (9/14)
 - Governor's Deadline (10/14)

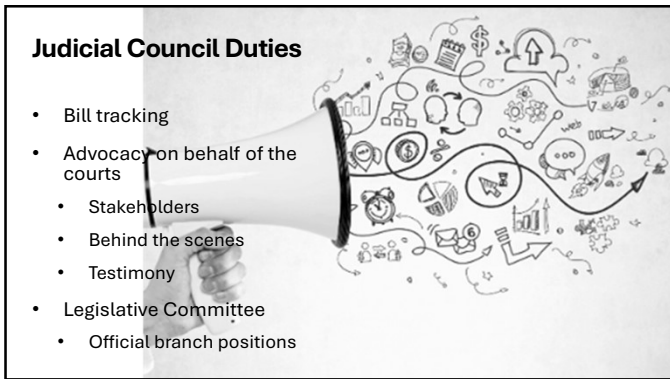
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Legislative Resources

- Office of Governmental Affairs website
 - Court-Related Legislation page
 - Summary of Court-Related Legislation
 - Position letters
- Leginfo.legislature.ca.gov
 - Current legislation
 - Past legislation
 - Code Search

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Key terms to be aware of:

Reading Statute that Changes Distributions

- Effective date
- Sunset date
- Urgency legislation
- Shall, must, will, may, should

Example:

On or after July 1, 2022, the court **may** impose civil assessment of up to \$100 for failure to appear or pay. (AB 199)

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Key Legislation

- AB 959 (McCarty): Courts
- Remote Proceedings
 - AB 1214 (Maienschein)
 - SB 21 (Umberg)
 - SB 22 (Umberg)
 - SB 99 (Umberg)
- SB 75 (Roth): Judgeships
- SB 255 (Umberg): Court Notification System
- SB 662 (Rubio): Court reporters

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Revenue Distribution Impacts

- Budget Bill
- AB 1585 (Ward): Name change: copies
- AB 1758 (Judiciary Committee): Court records: Fees
- SB 280 (Laird): Conservatorships: care plans

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Implementing Legislative Changes: Court and County Perspective

- Shunna Austin, Superior Court Orange County
- Jennifer Zamora, Superior Court Orange County
- Wilmar Zapata, Orange County Probation Department

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Discussion Outline

- Monitor and Anticipate Legislation
- Implementation Plan
- Communication Plan
- Resulting Practices and/or Procedures
- Challenges & Lessons Learned

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Design your Implementation Plan:

- What is new/changing
- What & who is impacted
- When will it be implemented
- How will it be implemented
- What are the expected outcomes

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AB 199 – Orange County Superior Court

What is new or changing?

- Penalty amount is being reduced thereby impacting systems and processes
- Revenue distribution is changing
- Local philosophy and practices regarding civil assessments may change

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AB 199 – Orange County Superior Court

What are the Impacts of AB 199?

- Lower discretionary revenues for courts
- Change in Revenue distribution processes
- Reduced leverage for voluntary compliance
- Smaller balances for defendants

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AB 199 – Orange County Superior Court

Ways to Address and Mitigate Impacts

- Backfill Revenues
- Offer Defendant Incentives for case closure
- Forgo penalty

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Pre & Post-CIVA Change Stats

Pre – Sep. through Dec. 2021	Post – Sep. through Dec. 2022
Average Monthly Traffic Filings = 21K per month	Average Monthly Traffic Filings = 21K per month
Cases rolling into Delinquency status = 7,967 per month or 38% of traffic filings	Cases rolling into Delinquency status = 6,776 per month or 32% of traffic filings
Cases referred from Courtroom as Forthwith is on average 1,682 per month	Cases referred from Courtroom as Forthwith is on average 1,443 per month
Total monthly Collections including forthwith = \$3.5 M per month	Total monthly Collections including forthwith = \$3.2 M per month
Monthly Case Closures = 7,413	Monthly Case Closures = 8,296

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Communication Plan

- Executive Management
- Managers
- Judicial Leadership
- Staff
- Defendants
- Public

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AB 199 – Orange County Superior Court

New Practices and/or Procedures

- Assessment of \$300 Civil Assessments was discontinued effective June 30, 2022
- New \$100 Civil Assessments began being assessed effective July 1, 2022 on new delinquent cases
- New reports were created for specified users to identify cases where CIVA's imposed prior to July 1, 2022 were reduced/vacated
- New Docket Codes were created to allow specified users to take additional action on cases where CIVA's were imposed prior to July 1, 2022 and needed further action:
 - Ability to Vacate Civil Assessments imposed prior to July 1, 2022
 - Ability to suspend balances on Civil Assessments imposed prior to July 1, 2022
 - Ability to Void the suspension remittances generated to suspend the remaining unpaid Civil Assessment balances

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AB 199 – Orange County Superior Court

Challenges & Lessons Learned

- Discrepancies in interpretation of addressing Civil Assessments imposed prior to July 1, 2022 (paid and unpaid)
- Cases with distribution to Civil Assessments imposed prior to July 1, 2022 on or after July 1, 2022 had to be manually addressed
- Resulted in an increase of overpayments on FTBCOD cases & payments accepted by the DMV, resulting in an increase of refunds
- Resulted in new auditing functions to ensure accurate distribution when partially suspended CIVA's are later vacated

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Orange County Superior Court AB 199 Statistics

Data Fix Description	Time to complete	# of cases	CIVA amount vacated/suspended
CIVA vacated – no payments applied	1 day	~595,808	~\$60,329,813.88
CIVA vacated – payments applied w/ no \$ distributed to CIVA	2 days	~55,072	~\$18,861,735.00
CIVA suspended – partially paid	4 days	~37,367	~\$5,210,320.56
CIVA suspended – partially paid on or after 7/1/22 before DF applied	~45 days *6 staff working ½ days	~1,430	~\$125,481.83

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EMAT (GC 76000.10) County of Orange – Probation

Expired on 7/01/2020 & extended on 9/13/2020 until 7/01/2021 by the Governor (AB 1104).

Governor extended EMAT again on 10/03/2021 until 12/31/2022, when it finally expired.

Keeping track of when to charge EMAT and when not to charge was challenging for us.

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EMAT (GC 76000.10) – County of Orange – Probation

Created an EMAT table to be used as a guide.

EMAT - GC 76000.10			
CONVICTION (SENTNCING) DATE		ASSESS EMAT (YES/NO)	DUI Versions
FROM	TO		
1991	6/30/2020	Yes	V. 5.23
7/1/2020	9/13/2020	No	V. 5.24
9/14/2020	6/30/2021	Yes	V. 5.23
7/1/2021	10/3/2021	No	V. 5.24
10/4/2021	12/31/2022	Yes	V. 5.23
1/1/2023		No	V. 5.24

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EMAT (GC 76000.10) – County of Orange – Probation

Examples of cases with EMAT and without it from Probation Financial System.

02/15/2023 CRTEND: 02/1	11/18/2022 CRTEND: 11/11
VICTIM RESTITUTION \$0.00	STATE RESTITUTION FINE \$150.00
STATE RESTITUTION FINE \$300.00	DUI FINE \$390.00
DUI FINE \$390.00	ALCOHOL ABUSE ASSESSMENT \$100.00
ALCOHOL ABUSE ASSESSMENT \$100.00	ALCOHOL ABUSE EDUCATION FEE \$50.00
ALCOHOL ABUSE EDUCATION FEE \$50.00	DUI PENALTY ASSESSMENT \$1,146.33
DUI PENALTY ASSESSMENT \$1,142.33	NIGHT COURT FEE \$1.00
NIGHT COURT FEE \$1.00	ALCOHOL ABUSE PENALTY ASSESSMENT \$50.00
ALCOHOL ABUSE PENALTY ASSESSMENT \$50.00	COURT OPERATION FEE \$80.00
COURT OPERATION FEE \$120.00	CRIMINAL CONVICTION ASSESSMENT FEE \$60.00
CRIMINAL CONVICTION ASSESSMENT FEE \$90.00	Court Order Total : \$2,027.33
Court Order Total : \$2,243.33	

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EMAT (GC 76000.10) – County of Orange – Probation - EMAT Statistics

- After 7/01/2020, approximately 600 DUI cases (\$2,400) were setup in Probation's Financial system.
- EMAT was assessed on approximately 400 DUI cases (\$1,600).
- EMAT was not assessed on approximately 200 (\$800) DUI cases while waiting for the Governor to sign the Bill.

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EMAT GC 76000.10 County of Orange Probation

Monitor and Anticipate Legislation

- Sunset date found on Leg-info website & on Trial Court Revenue Distribution Guidelines
- Manual tracking – The Court was a great resource.
- Mark Calendar for EMAT sunset dates & termination date (12/31/2023)

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EMAT GC 76000.10 County of Orange Probation

Implementation Plan

- Update Probation's Penalty Assessment (PA) Excel calculator (new PA version)
- Incorporate changes based on the updated excel calculator into Probation's financial system (IPFS)
- User selects the identified PA version based on the Court order date

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**EMAT GC 76000.10
County of Orange
Probation**

Communication Plan

- Inform impacted staff from Accounting and Collections about the upcoming changes
- Email specific instructions with screen prints highlighting changes
- Email updated PA worksheets and EMAT Table

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**EMAT (GC 76000.10) –
County of Orange –
Probation**

New Practices and/or Procedures

- Updating Adult Case procedures/ guidelines
- Creating new PA Versions
- Updating EMAT Table
- Including EMAT table as a resource to setup a DUI case in the system

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**EMAT (GC 76000.10) –
County of Orange –
Probation**

Challenges & Lessons Learned:

- Difficult for Probation to know when the Governor extended EMAT
- Mark the calendar on pending legislature items
- Attend all Revenue Distribution training sections
- Ask JCC or look up at other resources

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<p style="text-align: center;">EMAT GC 76000.10 – Orange County Superior Court</p> <p style="text-align: center;">Implementation Plan</p>	<ul style="list-style-type: none"> • Determine open cases where EMAT Penalty had been imposed on violations where no conviction existed • Mass Data Fix to vacate EMAT Penalties on all applicable cases <ul style="list-style-type: none"> • Unadjudicated cases • Partially adjudicated cases • Determine cases impacted for each scenario • Test a sample of cases for each scenario to ensure results are as expected • Review and update any applicable procedures, documents and/or internal/external Court website information
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<p style="text-align: center;">EMAT GC 76000.10 – Orange County Superior Court</p> <p style="text-align: center;">Expected Outcomes</p>	<ul style="list-style-type: none"> • Case balances are updated to reflect the reduction of amounts owed due to the vacating of the EMAT penalty(ies): <ul style="list-style-type: none"> • Sample verbiage of suppressed minute entry made on applicable cases: <ul style="list-style-type: none"> • <i>"Mass data fix performed to remove the \$4 EMAT pursuant to AB 1104."</i> • Balances owed are updated to reflect the decreased due amount on all payment platforms: <ul style="list-style-type: none"> • Court User Portal (CUP) & IVR (Phone Payments) • New electronic files are created and submitted to the outside agencies reflecting the reduced case balances • Applicable documents, tools and/or resources are updated: <ul style="list-style-type: none"> • Bail Calculator • How is My Fine Determined?
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- LegInfo
- Legislation of interest (JCC)
- Guidelines and Listserv (SCO)
- Other (AB 199 FAQ)
- Staff: JCC and SCO



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Collections Reporting Process
Funds and Revenues Unit

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Penal Code § 1463.010

Penal Code § 1463.010 (c): Each superior court and county to jointly report to the Judicial Council, information requested, on reporting template (CRT) on or before September 1.

Judicial Council report annually, on or before December 31, to the Legislature and the Department of Finance all information required to be collected and reported pursuant to subdivision (a) of Section 68514 of the Government Code.

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Local program operations:

- o 45 Court
- o 13 County

Private agencies

- 11 master agreements

Intrabranh

- Ventura Superior Court
- Shasta Superior Court

Franchise Tax Board

- Court-Ordered Debt
- Interagency Intercept Collections



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Poll #1




Extensions can be granted on Collections Reporting Template deadline.

a. True

b. False

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CRT Worksheets

Contact/Info. Sheet:	Performance Report:	Program Report:
		

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CRT: Annual Financial Report

Account	Current Period	Prior Period	Combined Periods	Ability to Pay	Victim Restitution
1-Administrative					
2-Collection					
3-Program					
4-Other					
5-Total					

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Performance Metrics

Collector Effective Index	Current	Prior	Combined
	0.142	0.170	0.156
First Year Resolution Rate	0.274		
Spent Efficiency Score	Current	Prior	Combined
Court Collection Program	0.117	0.263	0.190
County Collection Program	0.117	0.117	0.117
Public Agency	0.130	0.130	0.130
PTB Court Collection Case	0.130	0.130	0.130
PTB Non Agency, Alternative Collection	0.130	0.130	0.130
PTB Other Programs	0.130	0.130	0.130
Cost to National Ratio	Current	Prior	Combined
	6.456	6.151	6.303
Adjustment Score	Adjustments	Score	
	164,000,000	100.000	
Discharge Score	Discharges	Score	
	50	0.000	
Risk Monitor	67.4%		

Please provide any brief comments on your performance measures you wish included in the Dashboard for your program. (500 character maximum)

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Individual Program Report (2021-22)

Program Overview
The purpose of this report is to provide a comprehensive overview of the program's performance and financial status for the reporting period. This report includes information on program revenue, expenses, and net income, as well as a detailed breakdown of program activities and outcomes.

Performance
The program's performance is measured against a set of key performance indicators (KPIs) that are defined in the program's business plan. These KPIs include metrics such as program revenue, expenses, net income, and program outcomes. The program's performance is generally strong, with revenue exceeding expenses and net income remaining positive.

Financial Summary
The program's financial summary for the reporting period shows a total revenue of \$1,234,567, total expenses of \$876,543, and a net income of \$358,024. This represents a 28% increase in net income compared to the prior period.

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Cost Recovery

Funds and Revenues Unit

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Comprehensive collection program

A separate and distinct revenue collection activity that meets the following requirements:


- Identifies and collects amounts arising from delinquent court-ordered debt, whether or not a warrant has been issued against the alleged violator.
- Complies with requirements of subdivision (b) of Penal Code section 1463.010.
- Engages in the following activities:
 - Attempts telephone contact with delinquent debtors for whom the program has a phone number to inform them of their delinquent status and payment options.
 - Notifies delinquent debtors for whom the program has an address in writing of their outstanding obligation within 95 days of delinquency.
 - Generates internal monthly reports to track collections data, such as age of debt and delinquent amounts outstanding.
 - Uses Department of Motor Vehicles information to locate delinquent debtors.
 - Accepts payments of delinquent debt by credit card.

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Allowed Costs:



Staffing Costs



Operating Expenses & Equipment



Commission Costs

Unallowed Costs:

Capital expenditures

Nondelinquent collections

Victim restitution collections

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Discharge from Accountability

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Discharge from Accountability: Key Points

- Authority: Government Code § 25257 and 25259.7)
- Discharge relieves entity of obligation to actively pursue the debt, but individual remains liable for payment.
- Discharge any balance too small to justify collections cost or likelihood of collection does not warrant the expense.
- Outstanding debt provides an inaccurate sense of collectible debt.

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Discharge Data

\$2,253,624,080 Amount discharged since 2012

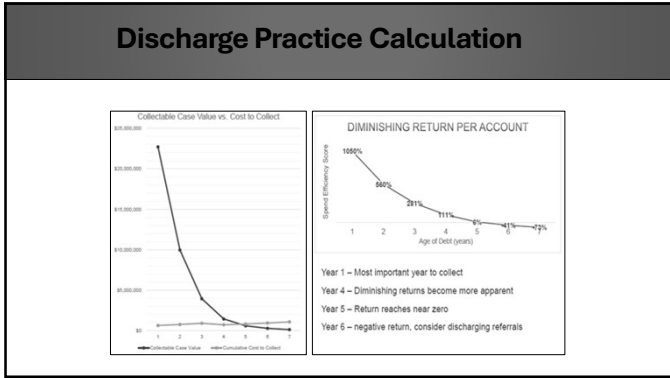
2010 Year legislation authorized courts to approve discharge

14 Number of collection programs that have discharged \$0

\$7.7B Total statewide uncollected delinquent debt (as of June 30, 2022)

21% Unpaid balance held by 14 programs with no discharge process implemented

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Collections Reporting Template (CRT)

Camille Valverde, San Bernardino Superior Court

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Summary of purpose and components

- Penal Code § 1463.010 (c): Each superior court and county to jointly report to the Judicial Council, information requested, on reporting template (CRT) on or before September 1.
- No changes to the 2023 CRT
- Contents: Index, Pre-established calculations, Quality checklist with detailed description of cell contents.
- Instruction Sheet
- CRT-Glossary.pdf (ca.gov)

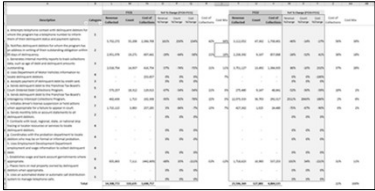
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Collaborating with your Vendor

1. Communication is Key
2. Create a timeline
3. Pre-set meetings
4. Agree on data elements
 - Know what to integrate
 - Decide where to host merged data
5. Document as you go

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Collaborating with your Vendor

6. Data Validation (and identifying questionable changes)
- 
7. Ask for Help

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AB199 Repealed fines and Fees

- Fees repealed by Assembly Bills 199, 1076, or others, were dismissed / vacated in 2022.
 - Collection seized 07/01/2022 (AB 199) or commencing 02/01/2021 (AB 1076)
- Repealed collections or adjustments should be properly reported as **Vacated civil assessments** and should be reported as **Adjustments** in the 2022-23 CRT.
- AB 199 Frequently Asked Questions:
<https://www.courts.ca.gov/partners/455.htm>

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AB199 Repealed fines and Fees - Identifying impacted cases

CASE DETAILS:
By July 8, 2022, all impacted cases will have been updated with the following Event:

Date	Type and Comment
06/20/2022	Civil Assessment Removed Per SB199 Legislation

Additionally, all outstanding unpaid balances for impacted fees will be credited the proportionate unpaid balance, thus creating a \$0 Balance for said fees:

Case Category	Change	Previous	Current	Balance	Due
Priority 4 - Fees and Other Related	413.00	0.00	250.00	163.00	0.00
PC1914 - Failure to Appear Civil Assessment	200.00	0.00	200.00	0.00	0.00

Add a Credit

Receipt # **000** Date **02/28/2023** Type **AB199 Credit** Method **Credit**

Amount to be Applied: Trust/Case Party Non

Favor: 80% Amnesty Credit
 80% Amnesty Credit
 AB177 Credit
 AB189 Credit
 AB199 Credit
 AB240/AB150 EMAT Credit
 Civil Assessment Amnesty Adjustment
 Credit for Community Service
 Credit for Time Served

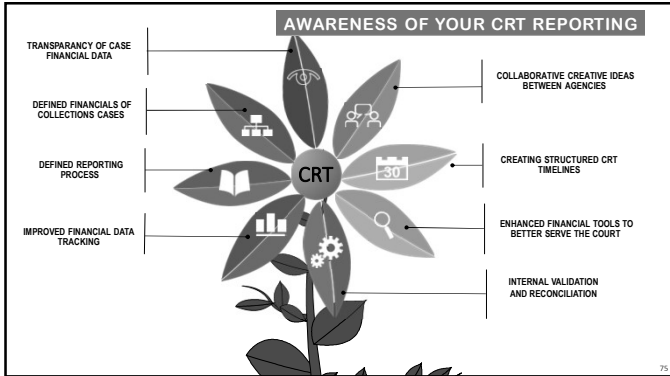
Transaction Balances:
For Party / Fee:

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Ability to Pay Measures

- San Bernardino Superior Court – June 2024
- Planning
- Operations, Technical Team, Data, and Financial Teams
- Data requirements
- Extracting case financials
- Notifying Partners and Public Notice

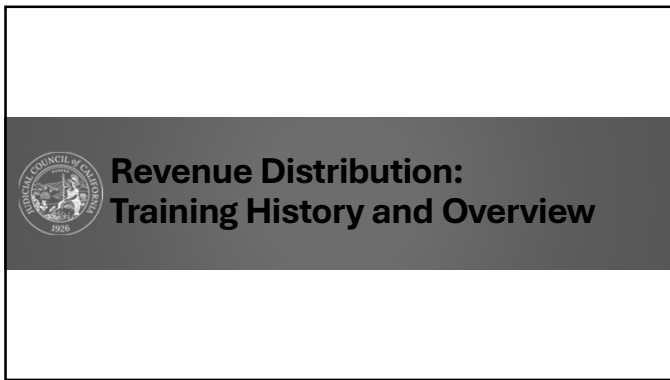
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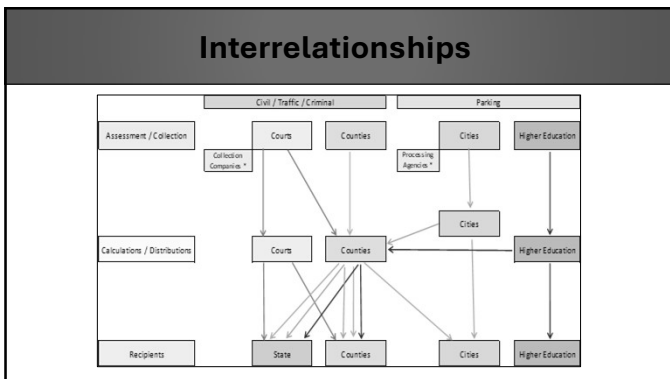
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Distribution of Trial Court Revenue

PC § 1463.001 tells how the collected fines, penalties, service charges, and allocations are distributed each month:

1. Penalties and assessments added to base fines are distributed to the proper funds, according to law.
2. Unless specified, base fines are distributed as follows:
 - County arrests** are distributed 100% to **county**.
 - City arrests** are split between **city and county** pursuant to **PC § 1463.002**.
3. Base fines **with** a specified distribution are allocated to the proper funds, as described in the SCO *Trial Court Revenue Distribution Guidelines*.

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Standard Criminal/Traffic Fine Equation

Base Fine + Base Fine Enhancements
=

Total Base Fine

+

Penalties (State, Local, EMS, DNA, Construction, etc.)

+

State Surcharge

+

Fees and Assessments

=

Total Bail or Fine

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Fines, Penalties, and Assessments: Part I

Base fines are typically increased by the following:

- **State Penalty:** \$10 for every \$10*
- **Local Penalty:** Up to \$7 for every \$10*
- **EMS Additional Penalty:** \$2 for every \$10*
- **State & Local DNA Penalties:** \$5 for every \$10*
- **State Court Facilities Construction Penalty:** \$5 for every \$10*

In other words, up to **\$29 for every \$10** in base fine (or portion thereof) is added, plus **State Surcharge** (20% of the base fine).

These penalties apply to all criminal fines unless otherwise specified.

**(or portion thereof – round UP)*

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Completing the TC-31 Form

Marieta Delfin, Supervisor

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Report to State Controller of Remittance to
State Treasurer (TC-31)



MALIA M. COHEN
California State Controller

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AGENDA

- Tips
- Resources and Links
- Contacts

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TC - 31 Form

https://www.sco.ca.gov/Files-ARD-Local/remitttc_tc31.xlsx

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TC - 31 Tips - #1

Tips to remember when completing your TC-31 forms:

- Use a separate Remittance Advice Number for each page of your form and do not repeat numbers.
- Month Name and Number (two digits) should match.
- Do not put dollar signs (\$) next to the amounts.

COF MONTH	REMITTANCE ADVICE NUMBER
59 04	CO 59 0509

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31

COUNTY NAME - NUMBER: ZENITH 59
COLLECTIONS FOR THE MONTH OF (Mo) / (Yr): APRIL / 2023

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 0 0 1	0 2 5 0	2 0 2 2	1 6 1 4 0 3	No \$Sign 1,000.00	General Fund - Penal Code 1465.7, AB 3000 - 20% surcharge on criminal fines
0 0 0 1	0 8 2 0	2 0 2 2	1 3 1 5 0 0	No \$Sign 500.50	General Fund - Health & Safety 11372.5 - Criminalistics Lab Fee; Health & Safety 11502 - State Fines

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TC - 31 Tips - #2

Monthly TC-31 forms should be dated for the month of collection, not the date of remittance.

COF MONTH	REMITTANCE ADVICE NUMBER
59 04	CO 59 0509

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31

COUNTY NAME - NUMBER: ZENITH 59
COLLECTIONS FOR THE MONTH OF (Mo) / (Yr): APRIL / 2023

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 0 0 1	0 2 5 0	2 0 2 2	1 6 1 4 0 3	1,000.00	General Fund - Penal Code 1465.7, AB 3000 - 20% surcharge on criminal fines
0 0 0 1	0 8 2 0	2 0 2 2	1 3 1 5 0 0	500.50	General Fund - Health & Safety 11372.5 - Criminalistics Lab Fee; Health & Safety 11502 - State Fines
0 0 0 1	9 9 9 0		1 3 0 9 0 1		General Fund - Penal Code 299.3 - First Conviction

TC-31s are based on the fiscal year (July 1-June 30); "2022" is the correct entry for FY 2022-23 collections.

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TC-31 Poll #2

The Fiscal Year for May 2023 collections is:

- a. 2022
- b. 2023

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TC - 31 Tips - #5

Interest/Penalty Remittances

As a result of:

- a) Audit
- b) Delinquent Remittance - Regular Collections

Please submit separately from the regular collections.

Use the TC-31 form sent with the billing letter.

Enter the current fiscal year for all penalty/interest remittances.

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TC - 31 Tips - #6

The total amount at the bottom of each page must be a positive number.
Negative entries must be submitted with supporting documents.

COB MONTH: **59 01** REMITTANCE ADVISE NUMBER: **CO 59 0516**

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31
 COUNTY NAME: NUMBER: ZENITH 09
 COLLECTIONS FOR THE MONTH OF (Mo) / Yr: JANUARY / 2023

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 6 4 1	0 8 2 0	2 0 2 2	2 9 9 5 0 0	5,000.00	Domestic Violence Restraining Order Reimbursement Fund - Penal Code 1203.097
0 6 4 2	4 2 6 5	2 0 2 2	1 3 1 7 0 0	377.00	Domestic Violence Training and Education Fund - Penal Code 1203.097
0 7 6 7	1 1 1 1	2 0 2 2	1 3 1 7 0 0	(5,376.99) C	Pharmacy Board Contingent Fund - Business & Professions Code 4736-44.14
TOTAL				0.01	

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TC-31 Poll #3

It is allowed to submit a TC-31 with negative total amount.

- a. True
- b. False

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TC-31 Poll #4

Effective 7/1/2022, 0001 (General Fund) is the fund code for PC 1214.1 civil assessments.

- a. True
- b. False

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TC - 31 Tips - #10

Submit your TC-31 forms to:

State Treasurer Cash Management Division 915 Capitol Mall, Room 319 Sacramento, CA 95814	OR	State Treasurer Cash Management Division P.O. Box 942809 Sacramento, CA 94209-0001
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DO NOT submit your TC-31 forms to the State Controller's Office.

For electronic payment inquiries, please email STO:
 CTSMD_In_Out_Wires@treasurer.ca.gov
 cc: finserv@treasurer.ca.gov

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TC – 31 Resources

https://www.sco.ca.gov/ard_trialcourt_manual_guidelines.html

Revenue Distribution Training Program
 → Training Materials, Frequently Asked Questions, and Judicial Council Distribution Worksheets

For questions that are not addressed by the information via the link above, please contact the Local Government Policy Unit at LocalGovPolicy@sco.ca.gov

TC-31 Forms and Instructions

- [Returnance to the State Treasurer \(TC-31\) Accounting Form](#) Updated 07.28.2022
- [Guidelines for Revised TC-31 Forms](#)
- [TC-31 Frequently Asked Questions \(FAQs\)](#) ←←←←
- [TC-31 Submission Training](#) ←←←←

Email List

To receive notification of updates to the [Trial Court Revenue Distribution Guidelines](#) webpage, please visit the [Trial Court Revenue Distribution email subscription webpage](#).

To receive notification of updates to the [TC-31 form](#), please visit the [TC-31 Updates email subscription webpage](#). ←←←←

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TC – 31 Contacts

Tax Accounting Unit:
lgpsdtaxaccounting@sco.ca.gov
 Marieta Delfin – MDelfin@sco.ca.gov
 Agboo Abeywickrama – AAbeywickrama@sco.ca.gov

Tax Programs Unit:
lgpsdtaxprograms@sco.ca.gov
 Lacey Baysinger – Lbaysinger@sco.ca.gov
 Ying Dong – Ydong@sco.ca.gov

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Session summary

Legislative cycle

Court and County approach to implementing changes to statute

Adjustments and Discharge from Accountability

Collections Reporting Template challenges

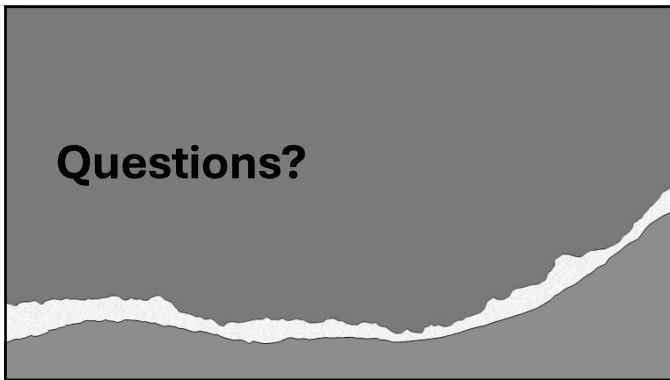
Revenue distribution: training and process

Tips for completing TC-31 form

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