



## Judicial Council of California · Administrative Office of the Courts

455 Golden Gate Avenue · San Francisco, California 94102-3688

[www.courts.ca.gov](http://www.courts.ca.gov)

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# REPORT TO THE JUDICIAL COUNCIL

For business meeting on: April 25, 2014

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Title	Agenda Item Type
Judicial Council Report to the Legislature: Electronic Recording Equipment	Action Required
Rules, Forms, Standards, or Statutes Affected	Effective Date
None	April 25, 2014
Recommended by	Date of Report
Administrative Office of the Courts Zlatko Theodorovic, Director Fiscal Services Office	April 15, 2014
	Contact
	Patrick Ballard, 818-558-3115 <a href="mailto:patrick.ballard@jud.ca.gov">patrick.ballard@jud.ca.gov</a>

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### Executive Summary

The Administrative Office of the Courts recommends approving the Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2013).

Government Code section 69958 requires that the Judicial Council report to the Legislature semiannually on all purchases and leases of electronic recording equipment that will be used to record superior court proceedings.

### Recommendation

The Administrative Office of the Courts (AOC) recommends that the Judicial Council:

1. Approve the Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2013); and
2. Direct the AOC to submit the report to the Legislature.

## **Previous Council Action**

These reports have routinely been submitted to the Legislature on a semiannual basis. Previous reports can be found at [www.courts.ca.gov/7466.htm](http://www.courts.ca.gov/7466.htm).

## **Rationale for Recommendation**

The semiannual submission of this report to the Legislature is required under Government Code section 69958. The statute requires that each superior court report to the Judicial Council about all purchases and leases of electronic recording equipment that will be used to record superior court proceedings, specifying all of the following:

- (a) The Superior Court in which the equipment will be used.
- (b) The types of trial court proceedings in which the equipment will be used.
- (c) The cost of purchasing, leasing, or upgrading the equipment.
- (d) The type of equipment purchased or leased.

## **Comments, Alternatives Considered, and Policy Implications**

This report was not circulated for comment. The information in the report to the Legislature was reported to the AOC by the superior courts.

## **Implementation Requirements, Costs, and Operational Impacts**

Implementing the recommendations in this report results in no costs or operational impacts.

## **Attachments and Links**

1. Report on Purchase or Lease of Electronic Recording Equipment by Superior Courts (July 1–December 31, 2013)



# Judicial Council of California

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*Administrative Director of the Courts*

April 28, 2014

Ms. Diane F. Boyer-Vine  
Legislative Counsel  
State of California  
State Capitol, Room 3021  
Sacramento, California 95814

Mr. Gregory P. Schmidt  
Secretary of the Senate  
State Capitol, Room 400  
Sacramento, California 95814

Mr. E. Dotson Wilson  
Chief Clerk of the Assembly  
State Capitol, Room 3196  
Sacramento, California 95814

Re: Report on Purchase or Lease of Electronic Recording Equipment  
by Superior Courts (July 1–December 31, 2013)

Dear Ms. Boyer-Vine, Mr. Schmidt, and Mr. Wilson:

The Judicial Council respectfully submits this report, as required by Government Code section 69958, to provide information to the Legislature about superior court purchases and leases of electronic recording equipment during the period of July 1, 2013, through December 31, 2013. As required by statute, for each purchase or lease of equipment, the report specifies the name of the court, the types of proceedings for which the equipment will be used, the cost of the equipment, and the types of equipment purchased or leased.

Government Code section 69957 requires the courts to obtain advance approval from the Judicial Council before purchasing or leasing any electronic recording technology or equipment. Approval for purchase or lease of the equipment is subject to the equipment's being used only in the manner and for the purposes authorized under that section. All 58 superior courts were surveyed about their purchase or lease of the equipment to ensure that all purchases were made with the required authorization. During the July 1 through December 31, 2013 period, three

Ms. Diane F. Boyer-Vine  
Mr. Gregory P. Schmidt  
Mr. E. Dotson Wilson  
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courts made purchases of electronic equipment or related items for use in court proceedings. Of these three courts, two submitted Request to Purchase forms between July 1 and December 31, 2013, received authorization for their purchases, and subsequently made purchases. The third court received permission to purchase multiple sets of equipment in the period July 1 through December 31, 2012. Most of the approved equipment was purchased during previous periods, but the final equipment was purchased in the current period. Finally, two courts received approval to purchase during the July 1 through December 31, 2013 period, but did not purchase the equipment during the period. Information about the three purchase transactions follows.

The Superior Court of Merced County spent \$4,908 to purchase one FTR Gold with DMX-8 audio mixer. The purchase was not an upgrade or replacement of existing equipment. The device will be used to make an official record in small claims, infraction, misdemeanor, and limited civil cases.

The Superior Court of Orange County spent \$30,587 to purchase 12 Presonus FP 109 mixers and 12 Court Audio, Audio Trax SW981-8, 8-channel recording software. The purchase was not an upgrade or replacement of existing equipment. The devices will be used to make an official record in infraction, misdemeanor, and limited civil cases.

The Superior Court of Riverside County spent \$13,056 to purchase three FTR Touch 4 channel recording systems and three FTR USB DX 8-channel mixers. The purchase was not an upgrade or replacement of existing equipment. The devices will be used to make an official record in small claims, infraction, and infraction appeal cases.

The total amount spent by these three superior courts on the purchase of electronic recording equipment during the reporting period was \$48,551. If you have any questions related to this report, please contact Zlatko Theodorovic, Director, Fiscal Services Office, Administrative Office of the Courts (AOC), at 916-263-1397.

Very truly yours,

Steven Jahr  
Administrative Director of the Courts  
SJ/VM

Ms. Diane F. Boyer-Vine

Mr. Gregory P. Schmidt

Mr. E. Dotson Wilson

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cc: Margie Estrada, Policy Consultant, Office of Senate President pro Tempore Darrell Steinberg  
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